

CONSEQUENCES FOR IRRESPONSIBLE BEHAVIOUR

- Practice the appropriate behaviour.
- Walk and talk with staff member.
- Apologise and do something to make it better.
- Time out and loss of privileges.
- Community service.
- Counselling and problem solving.
- Take home or suspension from school.
- Exclusion from school for up to 10 weeks.

HOW DO I KNOW IF MY CHILD IS HAVING BEHAVIOUR PROBLEMS AT SCHOOL?

- Class teachers will talk to you directly or write notes in the communication book or diary.
- Parents and caregivers will be contacted by the school if there is a serious incident or pattern of behaviour problems in the class or in the yard.
- If a student is in time out in the office, parents or caregivers will be notified by written note or spoken to directly.
- Staff will talk to parents and caregivers directly on ways we can work together to address the causes and change behaviour.
- All written communication needs to be signed as an indication of receiving the note.

WAS THE SCHOOL FAIR?

- Staff always endeavour to be fair and use positive consequences to encourage appropriate behaviour.
- Staff use their judgement to set consequences for irresponsible behaviours that are fair but not necessarily equal, to cater for differences between children.
- If your child is upset about the fairness of a consequence given to them, listen to your child calmly.
- Focus on what your child needs to do differently rather than blaming or comparing consequences. Your child may only know part of what happened or may be leaving out his/her part.

WHAT DO I DO IF I DISAGREE WITH WHAT THE SCHOOL IS DOING

- Arrange a suitable time to speak to an informed staff member.
- Keep the issue confidential from other students and parents until you meet.
- If your child is upset about harassment, bullying or violence, speak to the class teacher. Don't assume the school knows about it.
- Remain calm and speak respectfully to staff.
- Consider what we need to do to make things right and move on.

LOCKLEYS PRIMARY SCHOOL



SCHOOL DISCIPLINE

PARENTS / CAREGIVERS INFORMATION

The information contained in this brochure correlates with the schools' Behaviour Development policy and DECD School Discipline Policy.

Partnerships between school and home are really important in all aspects of learning. Effective partnerships are based on having common understandings. This brochure is designed to help you (the parents and caregivers) understand the issues and processes involved in dealing with school discipline and give you strategies on how you can help your child.

School discipline covers many areas including behaviour, routines, safety, communication and social acceptances.

WHAT PARENTS AND CAREGIVERS WANT FROM THE SCHOOL

- To know that their child is safe, happy and learning.
- To know that the school has good discipline and minimises harassment, bullying and violence.
- To know that staff are treating their child with respect.
- To know that staff are treating their child fairly.
- To be kept informed of their child's progress.
- To be able to communicate concerns openly and be informed of any problems.

WHAT THE SCHOOLS WANTS FROM PARENTS AND CAREGIVERS

- To have a partnership with you to help your children learn.

MAKE SURE STUDENTS ATTEND REGULARLY

- Your child needs to attend school regularly so they don't miss steps in their learning, learn routine and form strong friendships.
- However if your child is ill, please keep them home until they have recovered.

MAKE SURE STUDENTS ARE READY TO LEARN

- Ensure your child has had a good night's sleep, and a healthy breakfast.
- Ensure that your child is at school on time.
- Regularly read to your child and listen to them read.
- Show interest in their school work and assist with homework where necessary.

RESPECTING PROPERTY

- Help children organise and care for their books and equipment
- Ensure that library and school books are cared for and returned in good condition.
- Ensure that your child has their bag packed with all of the equipment needed for the day.

SAFETY OF STUDENTS

- Send your child in school uniform. This helps us always identify our students.
- Give any medications to the front office in the original container with your child's name clearly labelled.
- Children must not have pain relievers at school.
- If your child is later than 8:45, ensure they get a late card from the office before going to class.
- If your child leaves early they must be signed out through the front office by their parent/caregiver.
- Children are not to arrive at school before 8:30am as there is no supervision of the yard.

CLEAR COMMUNICATION

- Ensure that information is shared between home and school by using your child's diary or communication book.
- Phone the school when your child is absent and send a completed absent slip.

RESPECTFUL COMMUNICATION

- If you have a problem with another child's behaviour, talk to a teacher. Parents and caregivers must not discipline other students or approach other parents in the yard to sort out problems.
- Talk to a teacher or the principal and let staff resolve school conflict at school.
- Reporting behaviour problems to staff will avoid community confusion and conflict.
- Keep some information private from children.

STAFF WANT YOUR SUPPORT FOR DISCIPLINE

- Staff help children develop responsibility of their behaviour by teaching and using a set of rules that are based on our behaviour development programs, school values, rights, responsibilities and consequences.
- Children need to learn to be responsible for their behaviour and learn from the consequences of their actions.
- It is important that parents and caregivers support the schools' consequences and remain calm and assertive in front of their child. If you protect your child from the consequences of their actions, they are likely to repeat the behaviour.

HOW WE INVOLVE CHILDREN IN DEVELOPING RESPONSIBLE BEHAVIOUR

- By negotiating classroom and school expectations through class meetings and student voice meetings.
- Learning skills to be confident, persistent, organised, get along with others, resilient and to bounce back when things go wrong.
- Participating in all school activities including excursions, camps and assemblies.
- Being given trust and responsibilities including representing our school.
- Valuing cultural diversity.
- Experiencing success, enjoying school and learning from their mistakes.
- Being tolerant of other students and their abilities.

